

Village of Central Lake
1622 N. M-88
P.O. Box 368
Central Lake, MI 49622

Phone: (231) 544-6483

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DEMAND FOR VARIANCE/APPEAL FORM

Office Use Only:

Dimensional Variance

Use Variance

Case #: _____

Appeal Board: _____

Date Received: _____

Action: _____

Fee Received: _____

Date: _____

Check #: _____

Hearing Dated: _____

Permit #: _____

Applicant (Person Filing the Appeal): _____

Mailing Address: _____

Telephone (Home): _____ **(Business):** _____

Applicant's Standing (Interest) in the Appeal:

- Property Owner: _____
- Adjacent Property Owner: _____
- Other affected Individual. Explain: _____
- Other. Explain: _____

Property Owner's (of land subject to appeal) Name & Address (if different from the applicant):

Name: _____

Address: _____

Telephone: _____

Address of Land Subject to Appeal (if known): _____

Parcel Size Subject to Appeal : _____

Property Description of Land Subject to Appeal (include nearest intersection): _____

Parcel Data Process (tax) Number for Land Subject to Appeal: _____

Zoning District of Property Subject to Appeal: (see zoning ordinance): _____

Action Requested: (check one)

- To interpret a particular section of the zoning ordinance, as it is felt the Zoning Administrator/Planning commission is not using the proper interpretation: The Section is: _____
- To interpret the zoning map, as it is felt the Zoning Administrator/Planning Commission is not reading the map properly. Describe the portion of the zoning map in question (attach detail maps if applicable): _____

- To grant a variance to certain requirements of the zoning ordinance (use of land, parking, setbacks, lot size, height, floor area, sign regulations, location of accessory buildings, maximum amount of lot coverage, etc.). Specify the section and specific regulations a variance is being sought from: _____

- To overturn an action of the Zoning Administrator/Planning Commission: _____

Ruling Sought:

What is the sought ruling by the Village of Central Lake Zoning Board of Appeals?

- See attached sheets (if necessary)

Statement of Justification for Requested Action:

State specifically the reason for this demand for appeal requested: _____

- See attached sheets (if necessary)

Attach 8 Copies of a Site Plan, as specified in Article VI, Section 6.01 and 6.02

- Attached

Attach Copy of the Initial Application Concerning this Issue and the Zoning Administrator's or Planning & Zoning Commission's Written Ruling on this Issue

Attached

Variance Standards:

The Zoning Board of Appeals shall use the standards stated in ARTICLE XI, SECTION 9.05 in reviewing an application for a use or dimensional variance.

Variance, Map Interpretation Information:

If you are seeking a variance, or a map interpretation, the following must be provided:

1. Attach or list all deed restrictions for the property in question.
 Attached
2. Attach a list of names and addresses of all other persons, firms, or corporations having a legal or equitable interest in the property in question.
 Attached
3. This area is _____ un-platted _____ platted _____ will be platted
If platted, name of plat: _____
4. What is the present use of the property? _____

Attach Evidence of Property Ownership

Attached

List Any Adjacent Parcels Under the Same Ownership:

What are the Number of Attached Sheets:

List and describe them:

- 1. Zoning Map Detail Number of Pages _____
- 2. Action Requested Number of Pages _____
- 3. Justification Number of Pages _____
- 4. Variance Questions Number of Pages _____
- 5. Site Plan Number of Pages _____
- 6. List of all Owners Number of Pages _____
- 7. Deed Restrictions Number of Pages _____
- 8. Village of Central Lake’s Ruling Number of Pages _____
- 9. Evidence of Property Ownership Number of Pages _____

AFFIDAVIT:

I agree the statements made above are true, and if found not to be true, any Zoning Board of Appeals ruling that may be issued may be void. Further I agree, any Appeals Board ruling and subsequent permit that may be issued is with the understanding all applicable sections of the Village of Central Lake Zoning Ordinance will be complied with. Also, I agree to notify the Zoning Administrator for the Village of Central Lake for inspection before the start of construction and when locations of proposed uses are marked on the ground. Further, I agree to give permission for officials of the Village of Central Lake to enter the property subject to this permit application for purposes of inspection. Also I understand any zoning action by the Board of Appeals conveys only land use rights, and does not include any representation or conveyance of rights in any other statute, building code, deed restriction or other property rights.

Signed: _____

Date: _____

**Property lines and proposed uses must be marked on the ground before a permit will be issued.
Applicant must notify the Zoning Administrator when property is marked and ready for inspection.**

**When completed, sent to:
Scott Barrett, Zoning Administrator
Village of Central Lake
P.O. Box 368
Central Lake , MI 49622
(231) 544-2911**