

Village Of Central Lake
D.P.W. – Public Works/Water Operator
Assistant Supervisor
Job Description

Typical duties include, but are not limited to:

1. Operation and maintenance of facilities and equipment with in the village
2. Repair and maintenance of water and waste water mains, tapping mains, setting water meters, repair and maintenance water and waste water pump systems.
3. Operate and maintain the vehicles and equipment used in daily operations.
4. Must be able to read and understand instructions.
5. Must be able and willing to be on call 24 hours a day and seven days a week. (with exceptions)
6. Must have a valid Michigan Drivers License and be able to obtain a CDL class B within 6 months of hire.
7. Must be able to lift and move equipment in excess of 50lb.
8. Must be able to work in street and right of ways.
9. Snow plowing and removal of snow in streets.
10. Install and or remove street signs and posts.
11. Must be able to obtain an S-4 Distribution License within 18 months of employment.
12. Must be Able to perform a variety of tasks, including but not limited to: mowing grass, weed eating, cleaning bathrooms, trimming and removing trees, removing garbage and debris.
13. Must be able to work with and in the public. (i.e. Acceptable people skills.)
14. Subject to drug and alcohol testing per CDL licenses.
15. Must be proficient in performing laboratory duties as needed.
16. Must maintain plant and processing equipment as directed.
17. Must be able to assist in the training of other employees on the proper use of tools and equipment.
18. Must be able and willing to assist the D.P.W. Supervisor in day to day operations.
19. Must be able and willing to perform supervisor duties in the absence of the daily supervisor.